

**State of Minnesota**

County

**District Court**

Judicial District: \_\_\_\_\_

Court File Number: \_\_\_\_\_

Case Type: \_\_\_\_\_

☐ In Re the Marriage of:☐ In Re the Custody of:\_\_\_\_\_  
Petitioner**Alternative Scheduling  
Statement**(Use if one or both Parties do not  
have an Attorney)  
Minn. Gen. R. Prac. 304.02\_\_\_\_\_  
Respondent

1. This form is being filled out:

☐ Jointly (both parties together)☐ Separately

Check or complete the following if they apply.

☐ A Petition for an Order for Protection has been filed by one party against the other  
party at some time during the marriage or relationship.☐ An Order for Protection is in effect.\_\_\_\_\_ is the court file number for the Order for  
Protection.2. Please identify any party or witness who will require interpreter services, and describe the  
services (specifying language and, if known, particular dialect) needed. \_\_\_\_\_

3. CHILDREN

a. Do you have joint children?

☐ No If no, skip to Question 4.

☐ Yes If yes, how many? \_\_\_\_\_ List the age of each joint child \_\_\_\_\_

b. If there are joint children:

Do any of the joint children have special needs? ☐ Yes ☐ No

If yes, please explain: \_\_\_\_\_

Do you agree who will have custody? ☐ Yes ☐ No

Do you agree on a parenting time schedule? ☐ Yes ☐ No

c. Please indicate if one or both parties, or any child has an emotional or physical disability, or is addicted to or abuses alcohol and/or drugs and this affects the welfare of the children.

☐ Husband ☐ Wife ☐ Children

d. Please explain what custody and/or parenting time plan is best for the joint children. (If you cannot agree, each person should submit separate plans).

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4. CHILD SUPPORT AND SPOUSAL MAINTENANCE

a. Do you agree on the amount of child support? If there are no joint children involved in this action, check the box "Not Applicable."

☐ Yes                      ☐ No                      ☐ Not Applicable

If yes, is the amount agreed upon pursuant to the child support guidelines?

☐ Yes                      ☐ No

If no, please explain why not: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. Do you agree on the amount of spousal maintenance? (applies only to marriage dissolution matters)

☐ Yes                      ☐ No                      ☐ Not Applicable

If no, please explain why or why not: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. ASSET AND DEBT INFORMATION (applies only to marriage dissolution matters)

a. Are you satisfied that you have sufficient information about your assets and debts to make an informed decision about how they should be divided?

☐ Yes                      ☐ No                      ☐ Not Applicable

If yes, do you agree or disagree about how the assets and debts should be divided?

☐ Agree                      ☐ Disagree

If no, check the following items that still need to be evaluated.

\_\_\_\_\_ Home

\_\_\_\_\_ Business

\_\_\_\_\_ Retirement benefits & pensions (including 401K plans, IRA's, deferred compensation)

\_\_\_\_\_ Savings and checking accounts  
\_\_\_\_\_ Life insurance policies  
\_\_\_\_\_ Stock options, bonds, mutual funds, etc.  
\_\_\_\_\_ Personal property  
\_\_\_\_\_ Automobiles and trucks  
\_\_\_\_\_ Boats, motorcycles, snowmobiles, etc.  
\_\_\_\_\_ Collectibles  
\_\_\_\_\_ Vacation property  
\_\_\_\_\_ Other

b. Do you agree on how to divide the debts from the marriage?

☐ Yes ☐ No

If no, estimate the total debt: \_\_\_\_\_

c. Have you filed or do you plan on filing for bankruptcy?

☐ Yes ☐ No

6. FINAL HEARING BY DEFAULT (applies only to marriage dissolution matters)

The parties are in agreement on all matters and this dissolution will proceed by default.

☐ Yes ☐ No ☐ Not Applicable

If you answered yes, please check all of the following that apply:

☐ Default hearing by General Rules of Practice, Rule 306.

☐ Marriage includes joint children

☐ Approval without a hearing pursuant to Minn. Stat. § 518.13, subd. 5(2006).

☐ The marriage includes joint children, each party is represented by a lawyer and each party has signed a stipulation.

☐ The marriage does not include joint children and each party has signed a stipulation.

☐ The marriage does not include joint children, at least 50 days have passed since service of the Summons and Petition, and the Respondent has not appeared in the action.

7. ALTERNATIVE DISPUTE RESOLUTION (ADR)

(NOTE: ATTORNEYS ANSWER QUESTIONS 9 – 12)

a. Did you and the other party meet with a mediator or other person to help resolve disagreement about your children or property?

☐ Yes                      ☐ No

If yes, what was discussed?

\_\_\_\_\_ Property / Financial problems

\_\_\_\_\_ Custody problems

\_\_\_\_\_ Parenting time problems

b. Is the person you met with on the Supreme Court's roster of qualified neutrals?

☐ Yes                      ☐ No

c. MEETING: The parties (or their attorneys) met on \_\_\_\_\_ to discuss case  
(date)  
management issues.

d. ADR PROCESS: (check one) (descriptions can be obtained from the court administrator)

☐ You                      ☐ Both Parties

Agree that Alternative Dispute Resolution (ADR) is appropriate and choose the following:

☐ Mediation

☐ Arbitration (non-binding)

☐ Arbitration (binding)

☐ Mediation / Arbitration

☐ Early Neutral Evaluation

☐ Moderated Settlement Conference

- ☐ Mini-Trial
- ☐ Summary Jury Trial
- ☐ Consensual Special Magistrate
- ☐ Impartial Fact-Finder
- ☐ Other (describe) \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

☐ You      ☐ Both Parties  
Agree that ADR is appropriate but request that the Court select the process.

☐ You      ☐ Both Parties  
Agree that ADR is NOT appropriate because:

☐ the case implicates the federal or state constitution

☐ other (explain with particularity) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

☐ domestic violence has occurred between the parties

e. PROVIDER (check one):

- ☐ You      ☐ Both parties
- ☐ Have selected the following ADR neutral: \_\_\_\_\_
- \_\_\_\_\_
- ☐ Cannot agree on an ADR neutral and request the Court to appoint one.
- ☐ Agree to select an ADR neutral on or before \_\_\_\_\_ (date)

f. DEADLINE (check one)

☐ You      ☐ Both Parties

Recommend that the ADR process be completed by \_\_\_\_\_(date)

8. List any other information which may help the court schedule your dissolution, if necessary:

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**Note: both parties must submit this form, together on one form, or separately.**

\_\_\_\_\_  
Signature of Self-Represented Petitioner

\_\_\_\_\_  
Signature of Self-Represented  
Respondent

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

THE NEXT THREE PAGES ARE TO BE COMPLETED BY ATTORNEYS ONLY.

9. It is estimated that the discovery specified can be completed within \_\_\_\_\_ months from the date of this form. (check all that apply and supply estimates where indicated.)

a. Interrogatories                      No \_\_\_\_\_                      Yes \_\_\_\_\_

b. Document Requests                      No \_\_\_\_\_                      Yes \_\_\_\_\_  
If yes, estimated number: \_\_\_\_\_

c. Factual Depositions                      No \_\_\_\_\_                      Yes \_\_\_\_\_

Identify the person who will be deposed by either party:

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d. Medical / Vocational Evaluations                      No \_\_\_\_\_                      Yes \_\_\_\_\_

Identify the person who will conduct such evaluations for either party:

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e. Experts                                      No \_\_\_\_\_                      Yes \_\_\_\_\_

Identify any experts for either party:

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10. The dates and deadlines specified below are suggested.

a. \_\_\_\_\_ Deadline for bringing motion regarding: \_\_\_\_\_  
(specify)

b. \_\_\_\_\_ Deadline for completion and review of property evaluation.

c. \_\_\_\_\_ Deadline for completion and review of custody / parenting time  
mediation.

d. \_\_\_\_\_ Deadline for completion and review of custody / parenting time  
evaluation.

e. \_\_\_\_\_ Deadline for submitting \_\_\_\_\_ to the court.  
(specify)

f. \_\_\_\_\_ Date for pretrial conference.

g. \_\_\_\_\_ Date for trial or final hearing.

11. Estimated trial or final trial hearing time: \_\_\_\_\_ days \_\_\_\_\_ hours  
(estimates less than a day must be stated in hours).

12. a. MEETING: I met with the opposing pro se party on \_\_\_\_\_ to discuss case  
(date)  
management issues.

b. ADR PROCESS: (check one):

☐ The other party and I agree that ADR is appropriate and choose the following:

☐ Mediation

☐ Arbitration (non-binding)

☐ Arbitration (binding)

☐ Mediation - Arbitration

☐ Early Neutral Evaluation

☐ Moderated Settlement Conference

☐ Mini-Trial

☐ Summary Jury Trial

☐ Consensual Special Magistrate

☐ Impartial Fact-Finder

☐ Other (describe) \_\_\_\_\_

☐ ☐ We agree that ADR is appropriate but request that the court select the process

☐ We agree that ADR is NOT appropriate because:

☐ the case implicates the federal or state constitution

☐ other (explain with particularity) \_\_\_\_\_

☐ domestic violence has occurred between the parties

c. PROVIDER (check one):

☐ The parties have selected the following ADR neutral: \_\_\_\_\_

☐ The parties cannot agree on an ADR neutral and request the court to appoint one.

☐ The parties agreed to select an ADR neutral on or before: \_\_\_\_\_  
(date)

d. DEADLINE: The parties recommend that the ADR process be completed by \_\_\_\_\_

\_\_\_\_\_  
(date)

13. Please list any additional information which might be helpful to the court when scheduling this matter, including any difficult or complex matters that will affect readiness for final hearing or trial and any issues that significantly affect the welfare of the children: \_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Lawyer for ☐ Petitioner ☐ Respondent  
Attorney Reg. #: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_